

Intermediate / Middle School PTO Meeting Minutes - Tuesday, September 9, 2025

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****We had 10 people in attendance. We met from 6:30 - 7:45.**

Committee Updates ~ Current

- New board members for the 2025-2026 school year
 - Co-President - Theresa Duckart
 - Co-President - Lucy Lozar
 - Vice President - Erin Guerrero
 - Secretary - Mandy Spangler
 - Treasurer - Shannon Smith
- 5th grade Swim Party - Jackie ~ This was a great summer event for our incoming 5th graders! There was an excellent turn-out with many parent volunteers. This year we used colored wristbands for each house, so students could see who else was in their house with them. Next year we may consider putting the name of the house on the bands and/or use them throughout the school year for team building.
- Open House Apparel Sale - This began during open house this year and will continue through the 12th of September.
- New Sign at the Middle School ~ Check it out! This is a great addition to our middle school! PTO will be contributing towards the cost.
- Fall Fundraiser - We are kicking this off October 1st, and it will run until the 15th. Like last year, it will be promoted as raising "funds for fun." Money earned during this fundraiser will go towards additional outdoor equipment, field trips, 8th grade promotion, etc. Prizes are being organized; there will be a variety of class and individual prizes. *****We are looking for someone to chair this fundraiser.***
- Cross Country Meet at Southwest Park - 9/25 - Shannon is going to head up this event this year. We will need additional volunteers that day, if possible.
- Fall & Winter Conferences
 - Food for teachers - Katie Kubiak and Stephanie Evraets
 - Pizza Fundraiser - Thursday, October 23rd - Shannon Smith and Mandy Spangler
- Dana Van Den Busch - Request for PTO to contribute \$250/year to the French program, beginning this year (This was approved last fall.) A check will be sent to her this week.
- Hand held device to receive credit card payments at all events this year ~ Theresa and Shannon are going to check on options for this with the bank and report back.
- Treasurer's Report - Review of last year's expenses and expected expenses for the 2025-2026 school year - Shannon Smith

Upcoming Events

We will need additional volunteers throughout the school year!

- Teacher/Staff Gift Cards in December - Kristen Thompson
- Staff Lunch - Date TBD - typically April/May time frame
- Teacher Appreciation activities in May - Jennifer Hana
- Student appreciation activities ~ These happen throughout the school year. (examples include ice cream social, cookies on St.Nick, popsicles for end of year party, etc.)
- 5th, 6th, 7th & 8th grade end-of-year field trips
- 8th Grade Promotion and Dance - Mandy Spangler - Meetings on this will occur in the spring closer to the event. A sign-up genius will go out to 7th grade parents again this year to help at the event.

Principal Messages - Mr. Marsden

- It has been a smooth start to the school year!
- This year's theme is "The Dream Team" and is connected to this year's Olympic games. They are hoping to get two Olympians to come in to talk with the students this spring as guest speakers.

- There are families in our district who could benefit from food drives, etc. As a PTO, how can we help support these families?

Open floor

- A parent inquired about future outdoor equipment for the students. The two schools are considering putting in frisbee golf. **We would love a committee to form and research costs associated with this. We can then meet with the principals and discuss how we can make this happen!
- A teacher asked if PTO could help with the Level 1 Forensics competition this year, which will be housed right here at the middle school in West De Pere. They are in need of organizing a meal for all the judges that night (around 40). Student council will be doing concessions for the kids. For the judges, some meal ideas in the past that were a hit were a taco bar or pizza. The judges have a meeting at 3:30, and then get dinner before heading off to judge. This competition will take place in early 2026.

Google Classroom Presentation ~ Melissa Hagel

- Melissa Hagel presented and gave us information / tips on how to best navigate the school websites, iCalendar, homework calendars, daily bulletin (middle school announcements), PowerSchool, Google classrooms, weekly agendas for each teacher/house/subject area, and math tutorials. This was so helpful to parents, especially those with students just starting at the IS. Students learn how to navigate these things throughout their time at IS and continue to use them in more advanced ways in MS. (All in preparation for HS)

Adjourn

Thank you for being here! Reach out with questions, suggestions and ideas!
We want to make this year the BEST one yet!